

# COLLEGE of CHARLESTON

RESIDENCE LIFE  
AND HOUSING

## Summer 2010 Housing Reservation Form

(Less than 5 guests)

May 12, 2010 – August 1, 2010

### GENERAL INFORMATION

Full Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Work/Home #: \_\_\_\_\_ Fax #: \_\_\_\_\_ Cell #: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

*A reservation confirmation will be sent to this e-mail address*

### TRAVEL INFORMATION

Arrival Date/Time: \_\_\_\_\_ Departure Date/Time: \_\_\_\_\_

Group Type:       Family (adults & youth)       Adult(s)       Teens/Youth

Expected number of guests: # \_\_\_\_\_ Male      # \_\_\_\_\_ Female      \_\_\_\_\_ **TOTAL**

Guest Names: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Reason for visiting the Charleston area: \_\_\_\_\_

### HOUSING SPECIFICATIONS

Building Preference(based on availability): (1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_

Available Buildings: Buist Rivers, Rutledge Rivers, Berry Hall, McConnell Hall, McAlister Hall, Liberty Street, Kelly House, Warren Place, & George Street Apts

Room Type: # \_\_\_\_\_ Double Occupancy Rooms      # \_\_\_\_\_ Single Occupancy Rooms

Special Housing Requests (Check all that apply):

Lower Floor       Handicap Accessible Room       Near Stairwell/Elevator

Other \_\_\_\_\_

### AMENITIES

Linens:       Yes       No linens needed.

Full Package - \$20.00: How many? \_\_\_\_\_

Bath Package - \$10.00: How many? \_\_\_\_\_

Bed Package - \$15.00: How many? \_\_\_\_\_

Note: You will specify which rooms will require linens at a later date.

Fitness/Recreation Facilities:       Yes\*       No

\*If yes, the rates are as follows:

\$3 per person, per visit

\$75 per person for unlimited access for the duration of your stay

